

Twin Lakes Rathdrum Creek Flood Control District No. 17  
Minutes of the June 3, 2021 Meeting

Public Agency: Flood Control 17, Kootenai County, Idaho  
Governing Body: Board of Commissioners, Flood Control District

**Meeting Date, Time and Location:**

**June 3, 2021 6:00 pm**  
**Twinlow Camp and Retreat Center Office**  
**22787 North Twinlow Road, Rathdrum Idaho 83858**

The meeting was **called to order** at 6:06 pm by Chairman Todd Howe.

**Present:** Chairman Division 1, Todd Howe  
Vice Chairman, Division 2, Adam Kremin  
Commissioner Division 3, Gordon Sylte  
Commissioner Division 4, Janet Armstrong

**A quorum was established.**

**Others Attending:** Laurin Scarcello, FCD Dam Tender, Steve Neff, Doug Jones, Renee Miller,  
Secretary/Treasurer

**Todd Howe moved to approve the Minutes of the May 6, 2021 Meeting.** The motion was seconded and passed unanimously.

**Lake Level Report**

Laurin Scarcello reported the lake level as at 10.26 feet. The gate opening is 1.25 inch. The grate has been cleaned and a full trailer of debris hauled away. The Commissioners discussed the location of the District's easement to access the dam. It is thought to be 50 feet on each side from the middle of the creek.

**Payment Authorization**

The Commissioners were presented with a list that included the following: approve payments for Avista, \$22.52 on 6/9/2021 via monthly scheduled electronic funds transfer (EFT), Twinlow Camp \$100.00 meeting space rent; Renee Miller \$12.00 reimbursement for monthly payroll fee; normal payroll at \$1,062.08, (\$1,312.50 gross). The Commissioners were presented with a folder containing times sheets and a Quickbooks recap of the May time paid today as listed above. **Adam Kremin made a motion to pay the listed amounts.** The motion was seconded and passed unanimously.

**Bank Statement and Financial Report**

The Commissioners were provided with a folder that contained copies of the May 2021 bank statement and reconciliations.

**Correspondence Review**

Correspondence was all in emails. Correspondence from Kootenai County included notification of remittance in the amount of \$932.85 and other correspondence regarding the upcoming budgeting requirements and Levy Workshop. Other informational messages were received from Washington Trust

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Bank, Avista, the Rathdrum Chamber of Commerce, Quickbooks, and the Idaho Department of Labor. The Secretary/Treasurer presented the Commissioners with a folder containing printed copies of the more relevant of the emails and reminded the Commissioners that they have the password to look at the District emails in the Gmail account.

**Old Business**

**Pursuit of Grants:** The Commissioners discussed potential projects for application to the Idaho Department of Water Resources, for the Flood Management Grant. They had previously concluded that Building a cover on the dam would not qualify. They concluded that the sandbar, on the lake side of the Dam, was a project for another year, with an examination of the issue at low water in the fall of this year. They discussed the project of sediment removal at sump, concluding that it is not needed at this time, although the District does need to remove a pile of debris left there from the last project. The only viable project was thought to be clearing fallen trees, limbs and other debris from the creek. Steve Neff agreed to work, over the weekend, on identifying a location on the creek in need of debris removal. Adam would contact Colton of All Terrain for a bid.

**Cover on Dam Bid:** The Commissioners would like to have a cover in place by the fall. They Noted the bid from Metallic Building Systems dated 3/31/2021 was only good for 14 days. Todd and Laurin will continue trying to obtain another bid for a cover for the dam.

**New Business: None**

**Executive Session to consider Personnel matters under Idaho Code Sec 74-206 (1)( c )  
Todd Howe moves that the Board, pursuant to Idaho Code Sec 74-206, convene in Executive Session to consider personnel matters. By roll call vote of all four Commissioners, the vote was yes to convene. The Executive Session convened at 6:45 and adjourned at 7:11 pm.**

**Todd Howe moved to return the reconvene the regular meeting. The motion was seconded and passed unanimously.**

Todd noted that no action was required by the Commissioners as a result of the Executive Session. Todd Howe expressed thanks to Laurin Scarcello for his service as dam operator and asked that he provide the commissioners with an updated job description.

**Todd Howe moved to adjourn at 7:14 pm.** The motion was seconded and passed unanimously.

Respectfully submitted,  
Renee Miller, Secretary/Treasurer